



Homes for Haringey

Home Ownership Team

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«NAME»

«ADD1»

«ADD2»

«ADD3»

«ADD4»

«REF»

29 November 2013

Dear Leaseholder(s),

Leasehold Property: «ADDRESS» «POSTAL»

Qualifying Long Term Agreement relating to the housing capital works programme

(Section 20 of the Landlord and Tenant Act 1985 (as amended) and Schedule 2 of the Service Charges (Consultation Requirements) (England) Regulations 2003)

London Borough of Haringey is participating in the London Construction Programme, a pan-London strategy to improve procurement.

As part of that strategy and in order to cut the cost and risk of localised procurement London Borough of Haringey and the London Construction Programme are setting up a framework agreement, the Major Works Framework 2014, to facilitate works procurement for participants. As we may be charging leaseholders for works done under this framework we are required us to consult you on it.

Please find **enclosed** the **Notice of Intention to Enter into a Qualifying Long Term Agreement** which we must send to you under the above Regulations. We are sending you this notice as managing agents for Haringey Council (your landlord).

PLEASE NOTE THAT THIS IS NOT A DEMAND FOR PAYMENT.

This Notice tells you that the Council is proposing to enter into a long term agreement with a framework of contractors. If selected, these contractors will carry out works that need to be carried out to Council properties in the Borough.

At the end of the first consultation period we will send you a second Section 20 notice, known as the **Notification of Proposal**. We are required to do this before the agreement can be awarded to the contractors.

Before the works begin, the leaseholder(s) and Recognised Tenants' Associations concerned will receive a further notice providing details of the proposed works. This notice will give an estimate of the cost of the work and an opportunity to make comments in writing.

As a leaseholder you will only be required to make a contribution towards the cost of the work in accordance with the terms of your lease.

Once again, **please note this is NOT a demand for payment.**

If you have any queries about the Notice itself, please contact Mike Bester on **020 8489 3262.**

Yours sincerely

A handwritten signature in black ink, appearing to read 'Thevanesan', with a horizontal line underneath it.

T Thevanesan

Head of Income & Home Ownership